

PARRAMATTA VINYL & RECORD FAIR 2026

Stallholder Information

When: Saturday 15 August 2026
Times: 10 am – 4 pm
Where: Parramatta Square, Parramatta

Stall Fees (inclusive of GST)

General Merchandise Stalls:	\$168 per day
Food Stalls:	\$390 per day

Equipment

Blue Sky Markets will supply

- A set up 3.0 m x 3.0 m marquee.
- A single 15amp power point per food stall
- Weights for each marquee (We request that you bring additional weights to top up our supply)

Products are not to be placed in aisles or on the ground in front of stalls. No A-frames are to be used outside of the stall space.

All other equipment required including lights, tables, chairs, awnings etc. must be supplied by you. Note all electrical equipment used must have a current and valid 6-month test and tag on it.

Stall Sizes

All stalls are strictly 3 metres X 3 metres. You must set up within completely within your stall boundaries and may trade from the front of your stall only unless you have a corner stall

Stallholder Public & Product Liability Insurance

All Stallholders must have their own public liability insurance with a minimum of \$10 Million cover in the name of the Stallholder.

A copy of the Insurance Certificate of Currency must be supplied to the Manager before a Stallholder may trade at the Market.

It is the responsibility of the Stallholder to ensure that the insurance is renewed and remains current for the term that the Stallholder sells products at the Market.

Stallholders Rebooking Refunds & Credits

Stall Fees are not refundable.

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Eligible Products

Only Approved Products are permitted to be displayed and sold i.e. you may only offer for sale the product range included in your application. All products offered for sale should be unique and quality products. We are looking for Hot Food/ready to eat stalls, general food stalls, and a mix of other general stalls including things like fashion, jewellery, candles, homewares etc.

Products that you cannot sell at the Market

Detailed below are items that you are NOT permitted to sell at the Market:

Health/Cosmetics/Medicines/Alcohol/ Amusements, Electrical Goods/Tools, Massage/Therapy, Hazardous and Dangerous Goods, Ammunition, Automobile Parts, Bicycles, Child Restraint Devices, Christmas Tree Lights, Firearms, Children's Furniture, Sporting goods or athletic equipment, Protective equipment, Ride on Toys i.e. Skateboards, roller skates, roller blades, water amusement equipment, Projectile toys, E cigarettes.

Style Guide

- All tables must have floor length tablecloths.
- Signage utilised at the stall must present in a professional manner and needs to be approved by the Manager before it is displayed.
- Stallholders are responsible for managing their own waste. No waste generated by your stall is permitted to be thrown in the rubbish bins.
- All products and waste must remain within your stall space.

Stall Location

Stall locations will be determined in the week prior to Market Day, and we will advise you of your location by email.

Where to Go, What to Do & Your Stall Location

We will email you a guide on Where to Go & What to Do in the week prior to Market Day.

This guide will include a map and indicate your stall location, arrival times, where to enter the Market, answers to frequently asked questions and so on.

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Other key points:

- If there is a security issue on the day call the Manager on **0403 123 876**
- If there are problems with the power during trade, please call the Manager on **0403 123 876**
- The weights on the marquees provide ballast in the event of windy days; they are there for your safety and that of the public, so please do not remove them.
- All electrical equipment must have a current 6-month test and tag.
- Please DO NOT store anything behind your stall
- A-frames signs are not permitted to be displayed outside of your stall area
- Fans, heaters and air conditioners are not permitted.

Where do I park?

There is no special stallholder parking. Parking is available in various locations in the Parramatta CBD. We will include information regarding the location of parking station options on our Where to Go, What to Do email that will be sent to you shortly before Market Day.

Bad Weather Policy

The Market will trade in all weather conditions. Please do not apply for a stall unless you are prepared to take the risk on weather. No credits or refunds are issued in the case of bad weather.

Rules of the Market

All Stallholders are granted consent to Trade at the Market on the condition that they agree to the terms and conditions outlined in this document and the Market Regulations. The Market Regulations are on our website: <http://parramattamarkets.com.au/>

Further Enquiries:

if you have any further questions, please contact us via email or phone:

Email - events@blueskymarkets.com.au

Office Phone – **0402 280 633** (Tuesday to Friday 11am – 5pm)

More Info for Food Stallholder – NEXT PAGE!

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Food Stallholders

If you intend to sell food at the Market, you need to hold an approval from the City of Parramatta (TFP) and an up-to-date NSW Food Authority Food Safety Supervisor Certificate (FSS). We advise first applying to the market for approval. If your application is successful, then you will need to supply all food documentation before your attendance.

For more information, please visit:

City of Parramatta Requirements:

<https://www.cityofparramatta.nsw.gov.au/business/funding-and-support/business-services/temporary-food-outlet-registration>

NSW Food Authority Requirements:

http://www.foodauthority.nsw.gov.au/Documents/industry_pdf/temp_events_guideline.pdf

Checklist for ready to eat food stalls:

- FSS certificate
- City of Parramatta Temp Food Permit
- Floor mat (non-porous and must cover entire stall area)
- Walls on 3 sides of your tent
- Read, understood, and implement safe food handling practices (refer to links)
- Appropriate safe food handling equipment (e.g. thermometer, Bain Marie, ice box etc)
- Hand and equipment washing station in your stall
- Fire extinguisher
- Fire blanket
- Sneeze guards
- Food grade sanitizer
- Waste management (bins etc)

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